



**SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT 522**

BOARD POLICY

TITLE:	Position Description - Student Board Member
CODE:	2009
DATE ADOPTED:	March 20, 1991
DATE REVIEWED:	April 2020
DATE AMENDED:	May 2020

FUNCTIONS

As a member of a political body, the non-voting student member on the Board of Trustees shall be required to accept all duties and responsibilities that are required of any other duly elected board member with the exceptions identified below.

These responsibilities include but are not limited to those of a legal nature, conformity to existing Board policies, recognition of the importance of communication to Board activities, and acceptance of the goals and objectives of the institution as enumerated by the Board.

Therefore, it shall be the policy of the Board of Trustees of District #522:

- A. That a student member to the Board shall be seated in accordance with Chapter 110 ILCS 805/3-7.24 of the Illinois Public Community College Act;
- B. That the method of selecting the Student Board Member shall be by an annual rotating basis among the three District campuses according to procedures developed and administered by the Board Secretary. (See Administrative Procedure 2009AP)

QUALIFICATIONS

- A. That the Student Board Member will be elected;
- B. That the Student Board Member will be a student in good standing, enrolled at Southwestern Illinois College for not less than six (6) credits each in the fall and spring semesters;
- C. That he/she be a resident of District #522; and
- D. That enrollment during the summer session will not be required in order to maintain eligibility for Board membership; however, attendance at summer Board meetings is expected.

DUTIES AND POWERS

- A. That upon beginning her/his term, the Student Board Member becomes a member of the political body with the rights and limitations of any other elected member except for having the right to a legally recognized vote or to be considered to constitute a quorum;
- B. That the Student Board Member be permitted to attend executive sessions of the Board;
- C. That the Student Board Member be permitted to make and second motions (except on items concerning the sale of bonds);
- D. That the Student Board Member be allowed to make an advisory comment or otherwise indicate his/her preference on a motion or resolution prior to the official vote and to have such recorded in the official minutes if he/she so requests; and
- E. That the Student Board Member may be reimbursed for any actual and necessary expenses while engaged in her/his duties.

CREATION OF VACANCY

Creation of a vacancy shall occur when the Student Board Member ceases to be a resident of District #522, tenders a resignation in writing, or no longer fulfills the qualifications stated in Section II of Policy 2009. If the student does not meet these qualifications, he/she is automatically removed from office.

When a vacancy occurs, the Chief Student and Community Development Officer shall fill the vacancy with an appointed Student Board Member. (See Administrative Procedure 2009AP)

The appointed Student Board Member shall fill the unexpired term of office.